

The Washington City Council met in a regular session on Monday, September 12, 2016 at 5:30pm in the City Council Chambers at the Municipal Building. Present were: Mac Hodges, Mayor; Virginia Finnerty, Mayor Pro tem; Doug Mercer, Councilmember; Richard Brooks, Councilmember; Larry Beeman; Councilmember and William Pitt, Councilmember. Also present: Bobby Roberson, City Manager; Franz Holscher, City Attorney and Cynthia S. Bennett, City Clerk.

Mayor Hodges called the meeting to order and Councilmember Pitt delivered the invocation.

APPROVAL OF MINUTES:

By motion of Councilmember Pitt, seconded by Councilmember Mercer, Council approved the minutes of August 22, 2016 as presented.

APPROVAL/AMENDMENTS TO AGENDA:

Mayor Hodges reviewed the requested amendments to the agenda:

- Add: Under Items from Mayor/Council: Power agency rate committee update
- Add: Under Closed Session: 143-318.11 (A)(6) Personnel

By motion of Councilmember Pitt, seconded by Councilmember Brooks, Council approved the agenda as amended.

CONSENT AGENDA:

By motion of Councilmember Mercer, seconded by Mayor Pro tem Finnerty, Council approved the consent agenda as presented.

A. Approve – Declare Surplus/Authorize – Electronic Auction of Vehicle through Gov Deals

Vehicle #	Make/Model	Department	Serial #	Meter Reading
122	1999 Ford Ranger	Police	1FTYR10V4XUB42588	91,213
136	2010 Crown Vic	Police	2FABP7BV6AX120979	93,297
142	2008 Crown Vic	Police	2FAHP71V48X145014	106,332
160	2011 Crown Vic	Police	2FABP7BV1BX157343	74,781

Councilmember Mercer commented that all items that have been declared surplus need to be removed from our inventory as quickly as possible. He also discussed possible incorrect information for vehicle #480 which was listed as a 2011 truck instead of a 2006 truck (staff will correct).

B. Adopt – Bank Wire Resolution authorizing City Manager to execute agreement authorizing wire transfers with Yadkin Bank

BUSINESS RESOLUTION AND AGREEMENT AUTHORIZING WIRE TRANSFERS WITH YADKIN BANK

TYPE OF ORGANIZATION (CHECK ONE):

☒ North Carolina Corporation ☐ Foreign Corporation (State:)

☐ Sole Proprietorship ☐ Partnership


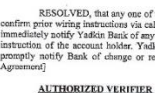
☐ Limited Liability Company/Partnership ☐ Other (Specify:)

☐ Unincorporated Organization (Association, Church, Club, Lodge, etc.)





The undersigned, whether Secretary or, as applicable, the proprietor, partner, member, or other authorized person of the organization, which is the type of organization checked above certifies to Yadkin Bank that the following resolutions were duly and regularly adopted by the organization's governing board (or other body having authority under the law to bind it) on the 12th day of September, 2016.

That, as applicable, a quorum was present at that meeting, and, that the resolutions are in full force and effect and have not been amended or rescinded.

RESOLVED, that any one of the following named person(s) ("Authorized Representative(s)") is authorized under the terms of the Agreement set forth below to wire transfer funds or to verify wire request(s) from any of the organization's deposit accounts with Yadkin Bank upon written, faxed, telephone, or email other electronic request for wire service ("request for wire transfer").

SIGNATURE 	PRINTED NAME TAMMY SWINDELL	TITLE CFO
	STEPHANIE EDWARDS	ACCOUNTANT

RESOLVED, that any one of the following named person(s) ("Verifier(s)") is authorized under the terms of the Agreement to confirm prior wiring instructions via call-back from any representative of Yadkin Bank. It is the sole responsibility of account holder to immediately notify Yadkin Bank of any and all changes in authorized Verifier. Notification could be made to Yadkin Bank by written instruction of the account holder. Yadkin Bank shall be held harmless for completion of wire transfer when account holder fails to promptly notify Bank of change or revocation of designated Verifier(s). (Refer to Call-back paragraph, Page 2 of Wire Transfer Agreement)

AUTHORIZED VERIFIER (Print) 	AUTHORIZATION EFFECTIVE 	DATE REVOKED 	REVOKED BY (Initials) 
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RESOLVED, that this Resolution shall continue in full force and effect until after actual receipt in writing by Yadkin Bank of a Resolution either amending or rescinding this Resolution.

RESOLVED, that the following Agreement, which has been duly executed on behalf of the organization, shall apply to any request for wire transfer made to Yadkin Bank by any Authorized Representative listed above:

WIRE TRANSFER AGREEMENT

The above named organization (herein referred to as "you," "your," or "customer") authorizes Yadkin Bank (herein referred to as "Bank," "we," "our," or "us") to wire transfer funds from the account upon the request, whether verbal or written, including faxed request for wire transfer of any one of the Authorized Representatives named above. You are required to make pre-notification to us of wire request being submitted by faxed request. By signing this Agreement, you agree to the following terms and conditions, including these terms and agreements previously disclosed in your deposit account agreement. Unless otherwise defined herein, the terms used shall have the meaning assigned by applicable state law, or if none, Federal Reserve Board Regulation J and all applicable circulars governing the payment orders. A request for wire transfer shall initiate a payment order.

To initiate a wire transfer request, your Authorized Representative will give the following transfer information: amount, debit account, receiving bank, receiving bank's routing number and address, beneficiary's name and account number. You agree to have collected, available funds in your debit account for the amount of wire plus all applicable fees. Your Representative is also authorized, on behalf of the above organization, to establish Recurring Wire Transfers by completing the appropriate Master-Recurring Wire Transfer Request Form. You will initiate all requests for wire transfers through your branch of account with an authorized Bank representative.

You are notified that payment of a wire order issued by you through Bank may be made by to beneficiary's bank on the basis of the identifying or bank account number you give even if that number identifies a person different for the intended, named beneficiary. YOU ARE CAUTIONED TO VERIFY THAT THE BENEFICIARY'S NAME AND IDENTIFYING OR BANK ACCOUNT NUMBER YOU GIVE US, WHETHER VERBAL OR WRITTEN, ARE CORRECT BEFORE WE WIRE TRANSFER ANY FUNDS ON YOUR BEHALF.

Bank will receive and process your request through Fedwire, a funds transfer system operated by the Federal Reserve Banks or through any other system(s) acceptable and available to Bank on behalf of customer. Bank will use best efforts to process wire as requested and on any banking day requested except those wire requests after the daily cut-off time. Wire cut off time may be adjusted from time to time by Bank, Fedwire system or other system(s) used by Bank. Requests by you after wire cut-off time will be processed next banking day. Bank does not guarantee or warrant time of day that beneficiary receives, or should receive a wire transfer. Bank will not be liable for failure of processing your wire request due to electrical, computer, telephone line, or any other equipment failures or for any reason, which is not controlled by Bank. We will use best efforts to provide oral, written, or electronic notice to you of rejection of a payment order as soon as practicable after Bank is notified of such rejection.

Per your request, Bank will use best efforts to implement instructions to amend or cancel a payment order accepted, provided however, that Bank shall not be liable for its failure or inability to effect such amendment or cancellation, in which case you shall continue to be obligated to pay us the amount on your original payment order. Subject to Subsection (c), Section 4A-211 of Regulation J, a communication by you to cancel or amend a wire order is effective if your request for cancellation or amendment of a wire order is received at a time and in a manner affording the receiving bank a reasonable opportunity to act on the communication before the bank accepts the payment order. After a payment order has been accepted by the receiving bank, cancellation or amendment of the order is not effective unless the receiving bank agrees or a funds-transfer system or Regulation J rule allows cancellation or amendment without agreement of the bank.

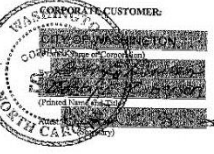
Bank reserves the right to issue and institute the use of an assigned P.I.C. (Personal Identification Code) to Customer, to be used for telephone, faxed, or other electronic wire request(s). You agree to properly secure said code and make available to only those Authorized Representatives as appointed above; and agree to immediately notify Yadkin Bank if your P.I.C. has been compromised, has ceased to believe it has been compromised, or upon termination of an Authorized Representative.

Bank will use call-back procedures on pre-determined wire amount(s) established by Bank, to verify certain telephone, faxed, email or other electronic requested wire transfer made by you or your Authorized Representative. To confirm the wire request and instructions, call-back will be made to telephone numbers listed on Bank files of your account to any designated Verifier or Authorizer listed above, or to those listed on any Attachment thereto. If for any reason, Bank is unable to verify the wire request, the wire transfer will not be processed.

This Agreement and any other written instructions for execution of wire transfers by Bank shall constitute the entire Agreement of the parties. Bank may, from time to time, amend the terms of this, or other instructions by sending to you written notice, first class U.S. mail ten days prior to the effective date.


IN WITNESS WHEREOF, the above named organization has caused this Agreement to be duly executed, this 12th day of September, 2016.


CORPORATE CUSTOMER:




OR


OTHER ORGANIZATION (as designated above)


(Printed Name of Organization)






By _____
(Printed Name and Title)


By _____
(Print Name and Title)

AFFIX CORP. SEAL HERE



For Bank Use Only

			
Date	Branch	Opened/Reviewed By	Reference Account Number(s)

COMMENTS FROM THE PUBLIC: NONE

PUBLIC HEARING – ZONING: NONE

SCHEDULED PUBLIC APPEARANCES: NONE

CORRESPONDENCE AND SPECIAL REPORTS:

MEMO – SAVE THE POOL FUNDRAISER UPDATE

(memo accepted as presented) Kristi Roberson, Parks & Recreation Director

BACKGROUND & FINDINGS: We have completed 6 fundraisers and are continuing to sell T-shirts and Tiles. We have currently raised \$22,486.85.

The following fundraisers are scheduled:

<i>September 24</i>	<i>Save the Pool - Yard Sale</i>
<i>September 20</i>	<i>Save the Pool - Zaxby's (come eat dinner and make sure to leave us your receipt)</i>
<i>October 11</i>	<i>Save the Pool - Golf Tournament</i>
<i>October 28</i>	<i>Save the Pool – Boo Bash Splash</i>
<i>November 7</i>	<i>Save the Pool – Pizza Inn (10% of the proceeds and 100% of our tips)</i>
<i>November 19</i>	<i>Save the Pool – Comedy for a Cause (Sponsored by Arts of the Pamlico)</i>
<i>December 16</i>	<i>Save the Pool – Swim with Santa</i>

Ms. Roberson noted membership is steadily increasing.

MEMO – PS JONES MEMORIAL PARK

(memo accepted as presented) Kristi Roberson, Parks & Recreation Director

BACKGROUND & FINDINGS: The PS Jones Memorial Park was awarded the grant from the Kate B. Reynolds Charitable Trust in the amount of \$145,000.00. These funds will be used for playground equipment and a shelter. We also have \$55,000.00 previously awarded by Kate B. Reynolds for construction of a concrete walking trail around the Park property. In addition, the City of Washington has committed City funds to build a permanent restroom facility on the PS Jones Park property, directly across 11th Street from Beebe Memorial Park. The Beebe Park Committee has been notified and a community meeting is scheduled for Thursday, September 29 from 6p-7p at the Ed Tech Cafeteria.

Ms. Roberson advised the school board has officially received the check from the Kate B. Reynolds Charitable Trust for the playground equipment and shelter.

MEMO – PROPOSED 15TH STREET WIDENING AND ACCESS MANAGEMENT PROJECT

(memo accepted as presented) John Rodman, Community & Cultural Services Director

BACKGROUND & FINDINGS: The City of Washington Planning Board held their regularly scheduled meeting on Tuesday, August 23, 2016. As part of the agenda the Planning Board held a discussion on the proposed improvements and additions to the 15th Street corridor from John Small Avenue (Hwy 264 E) to Carolina Avenue (Hwy 17 Business). As part of the discussion, a number of landowners and business owners expressed their concerns over the planned changes and the lack of information on the process that was being conducted. They indicated that a number of business owners had not been contacted and were not aware of the proposed changes to 15th Street and some adjacent side streets. The Planning Board unanimously recommended that City Council notify all the adjacent landowners and business owners along 15th Street and conduct a public meeting on the proposed improvements and additions to the 15th Street corridor so that the affected property owners would receive the necessary information.

City Manager, Bobby Roberson explained the recommendation came from the Planning Board as they felt local citizens did not have adequate opportunity to give their input on the proposed NCDOT 15th Street widening project.

Councilmember Mercer stated the plan need to be re-addressed as there's no reason for medians on Hwy. 17 or Hwy. 264. He continued by stating that Council express their concerns to NCDOT and advise them Council is not satisfied with the plan as currently presented. Councilmember Brooks expressed concern with the installation of medians. Mr. Roberson will coordinate a joint meeting with NCDOT and City Council.

MEMO – WATERFRONT DOCKS STORAGE BUILDING

(memo accepted as presented) John Rodman, Community & Cultural Services Director

BACKGROUND & FINDINGS: For budget year 16-17 the City Council appropriated \$50,000 in Capital Outlay improvements to the promenade and waterfront docks building. The improvements included cleaning and painting the promenade railings, benches, trash receptacles, and posts in the amount of \$30,000. A new waterfront docks storage building was approved for \$20,000. The promenade improvements will begin at a later date while then proposed storage building construction will begin shortly.

Planning and Development received bids to construct a 12' x 20' storage building for use by the dock attendants at the western end of Stewart Parkway, of which the City terms the "Maritime Quarter". Jeff Woolard Builders submitted the lowest bid at \$16,100.

The proposed wooden storage building will be in the same general area of the previous restroom facilities. There is an existing thirty (30') foot water and sewer easement on the property that made the location of the proposed building a little more challenging. The building will be located off the aforementioned easement. The proposed building was recommended for construction by the Waterfront Docks Advisory Committee, the Historic Preservation Commission and the location of the building was approved by the Division of Water Resources and the Division of Coastal Management with a modification of the existing permit. Attached are copies of the proposed site plan and building elevations. If you have any questions please don't hesitate to let me know.



Mayor Hodges commented the roof should be silver and not red in order to fit in with the other buildings on the waterfront/Festival Park. Councilmember Mercer expressed his concern with the cost of the building. Mr. Roberson advised staff went out for bids for this project.

MEMO – SUBSTANDARD HOUSING ACTIVITIES LIST: 2012-2016

(memo accepted as presented) John Rodman, Community & Cultural Services Director

BACKGROUND & FINDINGS: Attached for your information is a list of substandard housing that began in 2012 and has continued thru 2016. This list was compiled by the Department of Planning and Zoning and the Building Inspections Office. The offices began identifying structures that were in need of repair and began to notify property owners of the importance of those repairs. Some property owners began to repair their individual structures and those structures will be removed from the list once completed. Some owners did not respond to the City's request for maintenance on the structures for various reasons and therefore the end result became demolition. The Activities List identifies what funds were used to complete those demolitions. The Activities List also identifies structures that continue to be on our priority list that need further action. The Priority List continues as another handout. If you have questions please don't hesitate to let me know.

Substandard Housing List
Activities List 2012 - 2016

No.	Street Address	Status	Boarded Up	Secure	Work Needed	Utilities	New Status	Funds Used
1	324 East 2nd Street	Vacant	No	No	Major	Off	Demolished	Owner
2	507 West 2nd Street	Vacant	Partial	Yes	Major	Off	Demolished	City Funds
3	219 East 3rd Street	Vacant	Partial	No	Minor	On	Demo by Neglect	
4	221 East 3rd Street	Vacant	Partial	No	Major	Off	Demolished	City Funds
5	223 East 3rd Street	Vacant	No	Yes	Major	On	Demolished	Owner
6	226 East 3rd Street	Vacant	No	No	Minor	Off	Being Repaired	
7	230 East 3rd Street	Vacant	Yes	Yes	Major	Off	Historic District	
8	232 East 3rd Street	Vacant	Partial	No	Major	On	Demolished	Owner
9	234 East 3rd Street	Vacant	No	No	Major	Off	Demolished	Owner
10	236 East 3rd Street	Vacant	No	No	Major	Off	Demolished	Owner
11	126 East 5th Street	Vacant	No	No	Minor	Off	Corridor	
12	1006 East 5th Street	Vacant	Yes	Yes	Major	Off	Demolished	Owner
13	122 West 5th Street	Vacant	No	No	Major	Off		
14	207 West 5th Street	Vacant	Partial	Partial	Major	Off	Being Repaired	
15	213-215 West 5th Street	Vacant	Partial	Yes	Minor	Off	Being Repaired	
16	221 West 5th Street	Vacant	Partial	Partial	Major	Off	Demolished	City Funds
17	309 West 5th Street	Vacant	Partial	Partial	Major	Off	Demolished	City Funds
18	1533 West 5th Street	Vacant	No	No	Minor	Off	Demolished	Owner
19	1695 West 5th Street	Vacant	No	No	Major	Off	Demolished	Owner
20	902 East 6th Street	Vacant	No	No	Minor	Off		
21	132 West 6th Street	Vacant	Yes	No	Major	Off	Demolished	Owner
22	136 West 6th Street	Vacant	Yes	Y	Major	Off		
23	222 East 7th Street	Occupied	No	No	Major	On		
24	202 West 7th Street	Vacant	Partial	Partial	Major	Off	Letter	
25	210 West 7th Street	Vacant	Yes	Yes	Major	Off	Letter	
26	231 West 7th Street	Vacant	No	No	Major	Off		
27	331 West 7th Street	Vacant	Yes	Yes	Major	Off	Demolished	City Funds
28	334 West 7th Street	Vacant	No	No	Major	Off	Demolished	Owner
29	107 East 8th Street	Vacant	Partial	Partial	Major	Off	Demolished	City Funds
30	115 East 8th Street	Vacant	No	No	Minor	Off	Being Repaired	
31	218 West 9th Street	Vacant	Yes	Partial	Minor	On		

No.	Street Address	Status	Boarded Up	Secure	Work Needed	Utilities	New Status	Funds Used
32	221 West 9th Street	Vacant	Yes	Partial	Major	Off		
33	404 West 9th Street	Occupied	No	No	Major	On	Repaired	
34	809 West 9th Street	Vacant	No	No	Major	Off	Demolished	City Funds
35	309 East 10th Street	Vacant	No	No	Major	Off	Demolished	Owner
36	816 East 10th Street	Vacant	Partial	Partial	Major	Off	Being Repaired	
37	605 West 10th Street	Vacant	Yes	Yes	Major	Off	Police	
38	610 West 10th Street	Vacant	Yes	Yes	Major	Off	Police	
39	339 East 11th Street	Vacant	No	No	Major	Off	Being Repaired	
40	609 West 11th Street	Vacant	Partial	No	Major	Off	Demolished	Owner
41	608 West 13th Street	Vacant	No	No	Major	Off		
42	200 Airport Road	Vacant	No	No	Major	Off	Demolished	Owner
43	609 Aycock Street	Vacant	No	No	Minor	Off		
44	102 Beechtree Street	Vacant	Yes	Yes	Minor	Off		
45	118-120 North Bonner St	Occupied	No	Yes	Minor	On	Historic District	
46	214 North Bonner Street	Vacant	No	No	Major	Off	Historic District	
47	325 North Bonner Street	Occupied	No	Yes	Minor	On	Historic District	
48	410 North Bonner Street	Vacant	No	Yes	Minor	Off	Repaired	
49	504 North Bonner Street	Vacant	Partial	No	Minor	Off	Corridor	
50	813 North Bonner Street	Occupied	No	No	Major	On		
51	822 Boston Avenue	Vacant	No	No	Major	Off	Being Repaired	
52	827 North Bridge Street	Vacant	No	Yes	Major	Off	Demolished	Owner
53	835 North Bridge Street	Vacant	Yes	Yes	Major	Off	Repaired	
54	706 Brown Street	Vacant	No	No	Major	Off	Demolished	Owner
55	759 Carolina Avenue	Vacant	No	No	Major	Off	Demolished	City Funds
56	773 Carolina Avenue	Vacant	No	No	Major	Off	Demolished	Owner
57	1710 Carolina Avenue	Vacant	No	NO	Minor	Off	Demolished	Owner
58	1720 Carolina Avenue	Vacant	No	NO	Minor	Off	Demolished	Owner
59	1730 Carolina Avenue	Vacant	No	NO	Minor	Off	Demolished	Owner
60	701 North Charlotte Street	Vacant	Partial	Yes	Major	Off		
61	116 Dogwood Trail	Vacant	No	No	Major	Off		
62	814 Fleming Street	Vacant	Yes	Yes	Major	Off	Being Repaired	
63	818 Fleming Street	Vacant	Yes	Yes	Minor	Off	Being Repaired	
64	709 Gladden Street	Vacant	Partial	No	Major	Off	Being Repaired	
65	604 Grimes Road	Vacant	No	No	Minor	Off	Demolished	Owner
66	618 Grimes Road	Vacant	No	No	Major	Off	Demolished	Owner
September 12, 2016								
No.	Street Address	Status	Boarded Up	Secure	Work Needed	Utilities	New Status	Funds Used
67	325 North Harvey Street	Vacant	Yes	Yes	Major	Off	Demo by Neglect	
68	403 North Harvey Street	Vacant	Yes	Partial	Major	Off	Demolished	FEMA
69	506 Hackney Ave	Vacant	No	No	Major	Off	Demolished	Owner
70	1425 Highland Drive	Vacant	No	No	Major	Off	Demolished	City Funds
71	1427 Highland Drive	Vacant	No	No	Major	Off	Demolished	City Funds
72	818/820 John Small Ave	Vacant	No	No	Major	Off	Demolished	Owner
73	514 McNair Street	Vacant	Fire	No	Minor	Off	Demolished	Owner
74	621 North Market Street	Vacant	Partial	No	Major	Off	Being Repaired	
75	813 North Market Street	Vacant	No	No	Minor	Off		
76	115 East MLK Jr. Drive	Vacant	No	No	Major	Off	Demolished	Owner
77	216 West MLK Jr. Drive	Vacant	Yes	Partial	Minor	Off		
78	324 West MLK Jr. Drive	Occupied	No	No	Minor	On		
79	411 West MLK Jr. Drive	Vacant	Partial	Yes	Major	Off	Demolished	Owner
80	534 West MLK Jr. Drive	Vacant	No	No	Major	Off		
81	842 West MLK Jr. Drive	Vacant	Partial	No	Major	Off	Demolished	Owner
82	713 Northgate Drive	Vacant	No	No	Major	Off	Demolished	Owner
83	603/605 Park Drive	Vacant	No	No	Major	Off	Demolished	City Funds
84	403 North Pierce Street	Vacant	No	No	Major	Off		
85	405-407 North Pierce Street	Vacant	No	No	Major	Off	Repaired	
86	417 North Respass Street	Occupied	No	Yes	Major	On		
87	419 North Respass Street	Occupied	No	No	Minor	On		
88	426 North Respass Street	Vacant	Yes	Yes	Minor	Off		
89	536 North Respass Street	Vacant	No	No	Minor	Off		
90	902 North Respass Street	Vacant	No	No	Major	Off		
91	904 North Respass Street	Vacant	No	No	Major	Off		
92	906 North Respass Street	Vacant	No	No	Major	Off		
93	821 & 823 Tayloe Street	Vacant	No	No	Major	Off	Commercial	
94	316 Van Norden Street	Vacant	No	No	Major	Off	Demolished	Owner
95	418 Van Norden Street	Vacant	No	No	Major	Off	Letter	
96	601 Van Norden Street	Vacant	No	No	Major	Off	Demolished	Owner
97	811 Van Norden Street	Vacant	No	No	Minor	Off	Demolished	City Funds
98	902 Van Norden Street	Vacant	No	No	Minor	Off		
99	1018 Van Norden Street	Vacant	No	No	Major	Off	Police	
100	620 Washington Street	Vacant	Partial	No	Major	Off	Demolished	City Funds
No.	Street Address	Status	Boarded Up	Secure	Work Needed	Utilities	New Status	Funds Used
101	105 Wedgewood Drive	Vacant	No	No	Major	Off	Demolished	Owner
102	630 Washington Street	Vacant	Partial	No	Major	Off	Demolished	Owner
103	312 Water Street	Vacant	Partial	Partial	Major	Off	Being Repaired	

- Structures that have been demolished
- Structures in the Historic District
- Structures repaired or being repaired
- Active structures for priority

MEMO – SUBSTANDARD HOUSING LIST: PRIORITIES

(memo accepted as presented) John Rodman, Community & Cultural Services Director

BACKGROUND & FINDINGS: Attached is the priority list of substandard housing that is current in the City of Washington. This list was compiled by the Department of Planning and Zoning and the Building Inspections Office with the aid of the Police Department. The structures listed in yellow are the top priorities for 2016. The List contains sixteen (16) structures that are listed as a number one priority. The City's goal is to address ten (10) structures by the end of the fiscal year. If you have any questions or you feel there are other structures that need to be placed on the priority list please don't hesitate to let Planning and Development know.

Substandard Housing List
Activities List 2012 - 2016

No.	Street Address	Status	Boarded Up	Secure	Work Needed	Utilities	New Status	Funds Used
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2	507 West 2nd Street	Vacant	Partial	Yes	Major	Off	Demolished	City Funds
3	219 East 3rd Street	Vacant	Partial	No	Minor	On	Demo by Neglect	
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20	902 East 6th Street	Vacant	No	No	Minor	Off		
21	132 West 6th Street	Vacant	Yes	No	Major	Off	Demolished	Owner
22	136 West 6th Street	Vacant	Yes	Y	Major	Off		
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27	331 West 7th Street	Vacant	Yes	Yes	Major	Off	Demolished	City Funds
28	334 West 7th Street	Vacant	No	No	Major	Off	Demolished	Owner
29	107 East 8th Street	Vacant	Partial	Partial	Major	Off	Demolished	City Funds
30	115 East 8th Street	Vacant	No	No	Minor	Off	Being Repaired	
31	218 West 9th Street	Vacant	Yes	Partial	Minor	On		

Mayor Hodges suggested sending a letter to all of the property owners saying the house will be demolished with the exception of the two houses in Macswoods (staff will make contact with Macswoods home owners to see if they can sell homes). Mr. Roberson explained the condemnation procedure.

APPOINTMENT:

Councilmember Pitt continued this item until September 26th.

OLD BUSINESS:

APPROVE – WATERFRONT DOCK AGREEMENTS/LEASES

BACKGROUND & FINDINGS: These leases have been updated to reflect new information for each water craft and to reflect the same extension period of every one (1) year. The proposed changes are highlighted in yellow and the removal of information is shown by a strike-thru. The documents were reviewed by the City Attorney and the Risk Manager. PREVIOUS LEGISLATIVE ACTION: Recommended for approval by the Waterfront Docks Advisory Committee.

Dot Moate came forward and stated she spoke with the Chairman of the Little Washington Sailing School today and received permission to speak with Council regarding the docking agreement. Her concern is the agreement effective dates of January 1, 2016 – December 31, 2016. She suggested the revised agreement should end December 31, 2017 instead of December 31, 2016.

John Rodman explained staff wanted to make all of the agreements with the same beginning and ending dates. The approval process has taken longer than anticipated and he doesn’t have an issue with extending the ending date to December 31, 2017.

By motion of Mayor Pro tem Finnerty, seconded by Councilmember Brooks, Council agreed to change the contract ending dates through December 31, 2017. Motion carried 4-1 with Councilmember Mercer opposing.

By motion of Councilmember Pitt, seconded by Councilmember Brooks, Council adopted the updated Waterfront Dock Agreements for the following vessels; The River Rover, The ECU Research Vessel Riggs, and Seatow IBX and the agreement for the Little Washington Sailing School with the aforementioned approved date ending on December 1, 2017. Motion carried 4-1 with Councilmember Mercer opposing.

NEW BUSINESS:

APPROVE – WHDA’S REQUEST TO SERVE ALCOHOL AT PICKIN’ ON THE PAMLICO

Harold Robinson, WHDA presented the following information to Council. *BACKGROUND AND FINDINGS: PICKIN' ON THE PAMLICO has been the signature fundraiser event of the Washington Harbor District Alliance since 2006. Funds raised will help to ensure that WHDA (which is a Main Street organization sanctioned by the NC Commerce Department), is able to continue to lend significant support to downtown Washington. The mission of Downtown Washington on the Waterfront, Inc. (DBA Washington Harbor District Alliance) is to serve as a facilitator and catalyst to renew, restore, rebuild, and revitalize the downtown business district, improve economic conditions, encourage tourism, and preserve historical buildings and their significance, promoting downtown as a place to live, shop, work, and be entertained, all within the framework of the "National Main Street Four point Approach." WHDA requests Council approve the serving and consumption of alcohol at Pickin' on the Pamlico. The organization utilizes trained bartenders and has a controlled area where alcohol is to be served. This is a ticketed event with an anticipated crowd of around 400 people. Generally no children attend. A special events permit has been granted through Teresa Hamilton at Washington Parks and Recreation.*

By motion of Councilmember Beeman, seconded by Councilmember Brooks, Council approved the request from WHDA to allow for the serving and consumption of alcohol at WHDA's Annual Pickin' on the Pamlico on Saturday, September 24, 2016. Motion carried 4-1 with Councilmember Mercer opposing.

AWARD – CONTRACT FOR FY 2016-17 STREET IMPROVEMENTS/RESURFACING PROJECT AND APPROVE CORRESPONDING PURCHASE ORDER

BACKGROUND AND FINDINGS: The project was advertised to receive bids on August 23, 2016 for the FY 2016-17 Street Improvements and Resurfacing Project. Three companies submitted bids for the project. All legal requirements were met. The project came in under budget by \$47,030. 10. The contract documents allow the City to add additional work to the contract up to 50% of the estimated quantities at the unit price proposed by the contractor. We request Council to allow staff to negotiate additional street resurfacing with the contractor in order to utilize the remaining funds for street resurfacing. By adding additional streets the total street resurfacing project will be \$195,000. Attached is a bid tabulation sheet and project description.

The street resurfacing work will be performed at the following locations:

- 1. Plant Street from W. 5th St to Dead End*
- 2. Plymouth Street from W. 5th St. to Dead End*
- 3. Pontiac Drive from W. 5th St to Manuel Dr.*
- 4. Trade Street from W. 13th St. to Carolina Ave.*
- 5. West Thirteenth Street from Carolina Ave. to Trade St.*
- 6. Respass Street from W. 5th St. to W. 7th St.*
- 7. Northwood Road from Market St. to Ellison Dr.*
- 8. Northwood Road from lodge Rd. to Reed Dr.*
- 9. Blount Place from Northwood Rd. to Dead End*
- 10. Bridge Street from Carolina Ave. to W. 7th St.*
- 11. Pierce Street from W. 15th St. to Alderbrook Cl.*
- 12. West Third Street from Kinston St. to Tarheel Dr. (Patch)*

Additional street surfacing locations to be negotiated:

- 1. Trade Street from W. 11th St. to W. 13th St.*
- 2. Portion of Manuel Drive from Pontiac Drive*
- 3. West Martin Luther King Jr. Drive from N. Bridge St to N. Pierce St.*
- 4. Reed Drive from Alderson Rd. to Northwood Rd.*

CITY OF WASHINGTON, N.C.							
BID TABULATION SHEET							
2016-2017 STREET IMPROVEMENTS & RESURFACING							
LOCATION: MUNICIPAL BUILDING - COUNCIL CHAMBERS							
BIDS OPENED: TUESDAY, AUGUST 23, 2016 @ 2:00 P.M.							
		S. T. Wooten Corporation O. Box 2408 Wilson, NC 27894		P. Rose Brothers Paving Co., Inc. 423 NC Highway 561 West Aulander, NC 27805		Garris Grading & Paving, Inc. 5950 Gay Road Farmville, NC 27828	
		ADDENDUM RECEIVED 5% BID BOND		ADDENDUM RECEIVED 5% BID BOND		ADDENDUM RECEIVED 5% BID BOND	
EST. QTY.	DESCRIPTION	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1363	RESURFACING 1" BCSC TYPE S9.5A (TONS)	\$ 96.60	\$ 131,685.80	\$ 115.00	\$ 156,745.00	\$ 103.80	\$ 141,479.40
30	ADJUST MANHOLES	\$ 325.00	\$ 9,750.00	\$ 500.00	\$ 15,000.00	\$ 83.10	\$ 2,493.00
25	ADJUST VALVE BOXES	\$ 300.00	\$ 7,500.00	\$ 350.00	\$ 8,750.00	\$ 21.30	\$ 532.50
1	PAVEMENT MARKING (LS)	\$ 4,500.00	\$ 4,500.00	\$ 5,000.00	\$ 5,000.00	\$ 3,465.00	\$ 3,465.00
TOTAL BID FOR STREET RESURFACING		\$	153,415.80	\$	185,495.00	\$	147,969.90

Councilmember Mercer and Councilmember Beeman asked for Council to be included on the streets to be included in the paving project prior to going out for bids, Mayor Hodges agreed and

referenced Northwood Road in Smallwood. Frankie Buck explained the paving projects are based on the amount of funding we have. Staff paves the worst areas on the worst streets. Mr. Buck suggested Council send an e-mail of call the City Manager if they have a street that needs paving. Councilmember Mercer stated that we need to work on paving the unpaved streets in the City as well. Councilmember Mercer commended staff on doing a good job in stretching their funds.

By motion of Councilmember Mercer, seconded by Councilmember Beeman, Council awarded a contract in the amount of \$147,969.90 to Garriss Grading & Paving for FY 2016-17 Street Improvements & Resurfacing Project and allow staff to negotiate \$47,030.10 in additional street resurfacing and approve the corresponding purchase order.

AWARD – CONTRACT FOR 2016 DRAINAGE IMPROVEMENTS AND APPROVE CORRESPONDING PURCHASE ORDER

BACKGROUND AND FINDINGS: The project was advertised to receive bids on September 1, 2016 for the 2016 Drainage Improvements, Three companies submitted bids for the project. All legal requirements were met. Attached is a bid tabulation sheet and project description.

ARK CONSULTING GROUP, PLLC
BID TABULATION SHEET

CERTIFICATION

I CERTIFY THAT THIS IS A TRUE RECORD OF BIDS RECEIVED.

OWNER: City of Washington
PROJECT: 2016 Drainage Improvements
LOCATION: City of Washington Council Chambers, Washington, NC
BIDS OPENED: Thursday, September 1, 2016 @ 2:00 P.M.

CONTRACTOR ADDRESS		Dudley Landscaping & Tree Service Inc. 320 Haven Street Washington, NC 27889 75694		Roanoke Electric Corporation PO Box 7 Pantego, NC 27860 15553		Bridgeview Contractors, Inc. PO Box 8112 Rocky Mount, NC 27804 59750			
License No.		5%		5%		5%			
Bid Bond		Yes		Yes		Yes			
Minority Business Participation Docs Received		Yes		Yes		Yes			
Addendum No. 1 Received		Yes		Yes		Yes			
ITEM NO.	QTY.	UNIT	DESCRIPTION	UNIT PRICE	COST	UNIT PRICE	COST	UNIT PRICE	COST

Willow Street

1	1	LS	Mobilization and Bonding (3% Max)	\$ 900.00	\$ 900.00	\$ 700.00	\$ 700.00	\$ 500.00	\$ 500.00
2	165	LF	Temp. Silt Fence	\$ 2.50	\$ 412.50	\$ 3.50	\$ 577.50	\$ 3.00	\$ 495.00
3	1	LS	Temp. Gravel Construction Entrance	\$ 500.00	\$ 500.00	\$ 2,500.00	\$ 2,500.00	\$ 1,300.00	\$ 1,300.00
4	1	LS	Remove Exist. Wooden Bulkhead	\$ 1,000.00	\$ 1,000.00	\$ 1,500.00	\$ 1,500.00	\$ 500.00	\$ 500.00
5	150	LF	Straw Wattle	\$ 4.00	\$ 600.00	\$ 5.00	\$ 750.00	\$ 3.00	\$ 450.00
6	1	LS	Regrade Stream Banks	\$ 1,000.00	\$ 1,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,900.00	\$ 4,900.00
7	180	TN	Class 1 Rip Rap w/ Underliner	\$ 45.00	\$ 8,100.00	\$ 70.00	\$ 12,600.00 *	\$ 55.00	\$ 9,900.00
8	1	LS	Seeding & Mulching	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 400.00	\$ 400.00
9	1	LS	Construction Staking Allowance	\$ 750.00	\$ 750.00	\$ 750.00	\$ 750.00	\$ 750.00	\$ 750.00
Subtotal for Willow Street improvements				\$ 13,762.50		\$ 23,877.50 *		\$ 19,195.00	

BID TABULATION

1

CONTRACTOR ADDRESS		Dudley Landscaping & Tree Service Inc. 320 Haven Street Washington, NC 27889 75694		Roanoke Electric Corporation PO Box 7 Pantego, NC 27860 15553		Bridgeview Contractors, Inc. PO Box 8112 Rocky Mount, NC 27804 59750			
License No.		5%		5%		5%			
Bid Bond		Yes		Yes		Yes			
Minority Business Participation Docs Received		Yes		Yes		Yes			
Addendum No. 1 Received		Yes		Yes		Yes			
ITEM NO.	QTY.	UNIT	DESCRIPTION	UNIT PRICE	COST	UNIT PRICE	COST	UNIT PRICE	COST

Harvey Street to 8th Street

1	1	LS	Mobilization and Bonding (3% Max)	\$ 2,000.00	\$ 2,000.00	\$ 1,410.50	\$ 1,410.50	\$ 1,000.00	\$ 1,000.00
2	655	LF	Temp. Silt Fence	\$ 2.50	\$ 1,637.50	\$ 3.50	\$ 2,292.50	\$ 3.00	\$ 1,965.00
3	1	LS	Temp. Gravel Construction Entrance	\$ 500.00	\$ 500.00	\$ 2,500.00	\$ 2,500.00	\$ 1,300.00	\$ 1,300.00
4	620	LF	Straw Wattle	\$ 4.00	\$ 2,480.00	\$ 5.00	\$ 3,100.00	\$ 3.00	\$ 1,860.00
5	1	LS	Regrade Stream Banks	\$ 16,000.00	\$ 16,000.00	\$ 18,000.00	\$ 18,000.00	\$ 27,000.00	\$ 27,000.00
6	1,615	SY	Permanent Turf Reinforcement Matting	\$ 5.00	\$ 8,075.00	\$ 6.00	\$ 9,690.00	\$ 5.00	\$ 8,075.00
7	1	LS	Herbaceous Wetland Seeding	\$ 1,500.00	\$ 1,500.00	\$ 4,000.00	\$ 4,000.00	\$ 2,800.00	\$ 2,800.00
8	510	SY	Matting for Erosion Control	\$ 1.44	\$ 734.40	\$ 4.00	\$ 2,040.00	\$ 3.00	\$ 1,530.00
9	1	LS	Permanent Seeding & Mulching	\$ 2,500.00	\$ 2,500.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
10	1	LS	Construction Staking Allowance	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
Subtotal for Harvey Street to 8th Street Improvements				\$ 37,426.90		\$ 47,033.00		\$ 49,530.00	

CONTRACTOR ADDRESS		Dudley Landscaping & Tree Service Inc. 320 Haven Street Washington, NC 27889 75694		Roanoke Electric Corporation PO Box 7 Pantego, NC 27860 15553		Bridgeview Contractors, Inc. PO Box 8112 Rocky Mount, NC 27804 59750			
License No.		5%		5%		5%			
Bid Bond		Yes		Yes		Yes			
Minority Business Participation Docs Received		Yes		Yes		Yes			
Addendum No. 1 Received		Yes		Yes		Yes			
ITEM NO.	QTY.	UNIT	DESCRIPTION	UNIT PRICE	COST	UNIT PRICE	COST	UNIT PRICE	COST

8th Street to 9th Street Improvements

1	1	LS	Mobilization and Bonding (3% Max)	\$ 900.00	\$ 900.00	\$ 1,280.00	\$ 1,280.00	\$ 1,000.00	\$ 1,000.00
2	490	LF	Temp. Silt Fence	\$ 2.50	\$ 1,225.00	\$ 3.50	\$ 1,715.00	\$ 3.00	\$ 1,470.00
3	1	LS	Temp. Gravel Construction Entrance	\$ 500.00	\$ 500.00	\$ 2,500.00	\$ 2,500.00	\$ 1,300.00	\$ 1,300.00
4	445	LF	Straw Wattle	\$ 4.00	\$ 1,780.00	\$ 5.00	\$ 2,225.00	\$ 3.00	\$ 1,335.00
5	1	LS	Regrade Stream Banks	\$ 8,000.00	\$ 8,000.00	\$ 17,000.00	\$ 17,000.00	\$ 27,000.00	\$ 27,000.00
6	60	TN	Class 1 Rip Rap w/ Underliner	\$ 45.00	\$ 2,700.00	\$ 70.00	\$ 4,200.00	\$ 55.00	\$ 3,300.00
7	1,045	SY	Permanent Turf Reinforcement Matting	\$ 5.00	\$ 5,225.00	\$ 6.00	\$ 6,270.00	\$ 5.00	\$ 5,225.00
8	1	LS	Herbaceous Wetland Seeding	\$ 1,000.00	\$ 1,000.00	\$ 2,500.00	\$ 2,500.00	\$ 2,100.00	\$ 2,100.00
9	510	SY	Matting for Erosion Control	\$ 1.44	\$ 734.40	\$ 4.00	\$ 2,040.00	\$ 3.00	\$ 1,530.00
10	1	LS	Permanent Seeding & Mulching	\$ 2,500.00	\$ 2,500.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
11	1	LS	Construction Staking Allowance	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
Subtotal for 8th Street to 9th Street Improvements				\$ 26,564.40		\$ 43,730.00		\$ 48,460.00	

Total Base Bid

\$ 77,753.80

\$ 114,640.50 *

\$ 117,185.00

NOTE: * indicates a correction made to the original bid submitted.

By motion of Councilmember Pitt, seconded by Councilmember Brooks, Council awarded the contract in the amount of \$77,753.80 for 2016 Drainage Improvements to Dudley Landscaping & Tree Service and approve the corresponding purchase order.

PUBLIC HEARING – OTHER:

**ADOPT – ANNEXATION ORDINANCE FOR THE CONTIGUOUS ANNEXATION OF THE
STATE EMPLOYEES CREDIT UNION PROPERTY**

BACKGROUND & FINDINGS: At the August 22, 2016 City Council Meeting, Council adopted a resolution calling for a public hearing on the request for an annexation of the contiguous property located on Whispering Pines Road and containing 5.46 acres. After the public hearing if Council desires to proceed with the annexation the attached ordinance needs to be adopted that will place the property inside the city limits effective September 12, 2016. PREVIOUS LEGISLATIVE ACTION: Investigated Petition - July 25, 2016/ Set Public Hearing - August 22, 2016

John Rodman explained the cost and benefit analysis with Council, stating net revenue in the first year \$5,000 and year two \$8,000. The Planning Board recommended the property be annexed.

Mayor Hodges opened the public hearing. There being no comments from the public, Mayor Hodges closed the public hearing.

By motion of Councilmember Mercer, seconded by Councilmember Beeman, Council adopted the annexation ordinance to extend the City of Washington corporate limits for the contiguous annexation of the State Employees Credit Union property located on Whispering Pines Road and containing 5.46 acres.

**AN ORDINANCE TO EXTEND THE CORPORATE LIMITS OF THE
CITY OF WASHINGTON, NORTH CAROLINA**

WHEREAS, the Washington City Council has been petitioned under G.S.160A-31 to annex the area described below; and

WHEREAS, the Washington City Council has by resolution directed the City Clerk to investigate the sufficiency of the petition; and

WHEREAS, the City Clerk has certified the sufficiency of the petition and a public hearing on the question of this annexation was held at the City Council Chambers on the 2nd floor of the municipal building located at 102 East 2nd Street at 6:00 p.m., on Monday, September 12, 2016, after due notice by the Washington Daily News;

WHEREAS, the Washington City Council finds that the area described herein meets the standards of G.S. 160A-31;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Washington, North Carolina that:

Section 1. By the virtue of the authority granted by G.S. 160A-31, the following described territory is hereby annexed and made part of the City of Washington as of September 12, 2016:

Being all of that tract of land noted on that survey "State Employees Credit Union" by Gaskins Land Surveyors dated December 31, 2015 and being located in Washington Township, Beaufort County North Carolina and being more particularly described as follows;

IT BEING that 5.457 acres tract as platted on map entitled "Boundary Survey for State Employees Credit Union," prepared by Wood Duck Land Surveying, PC, of record in Plat Cabinet I, Slide 27-5, Beaufort County Registry, and being a portion of those lands as were conveyed to Carole G. Hill and husband Robert G. Hill (now deceased) and Kathryn G. Woolard and husband Jeffrey T. Woolard, by deed dated April 28, 2006, of record in Book 1518, Page 882, Beaufort County Registry, to which map and deed reference is herein made and incorporated for a more complete and detailed description.

Together with and subject to covenants, easements, and restrictions of record.

Said property contains 5.457 acres more or less.

Section 2. Upon and after September 12, 2016, the above described territory and its citizens and property shall be subject to all debts, laws, ordinances and regulations in force in the City of Washington and shall be entitled to the same privileges and benefits as other parts of the City of Washington. Said territory shall be subject to municipal taxes according to G.S. 160A-58.10.1

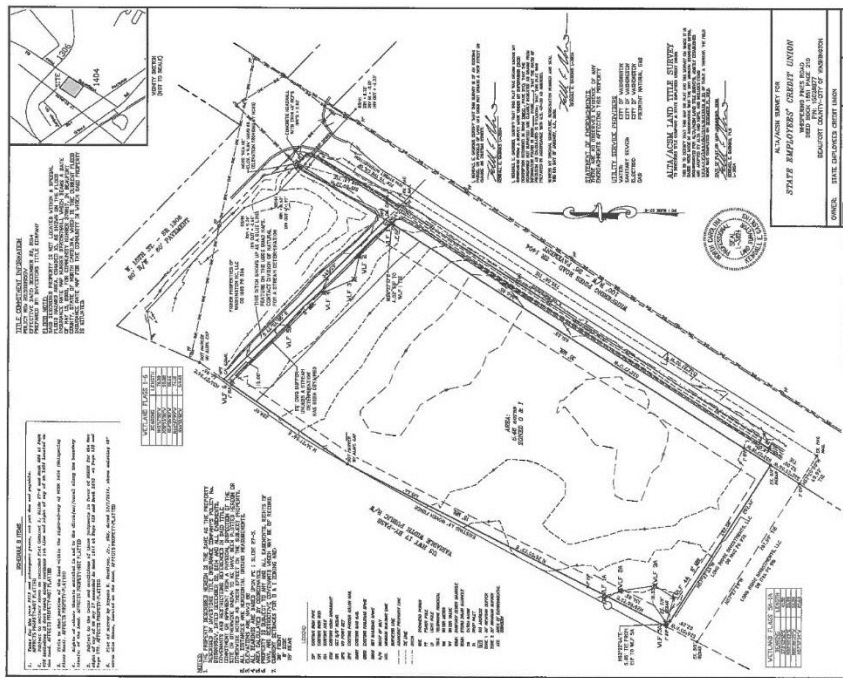
Section 3. The Mayor of the City of Washington shall cause to be recorded in the office of the Register of Deeds of Beaufort County, and in the office of the Secretary of the State in Raleigh, North Carolina, an accurate map of the annexed property, described in Section 1 above, together with a duly certified copy of this ordinance. Such a map shall also be delivered to the County Board of Elections, as required by G.S. 163-288.1.

Adopted the 12th day of September 2016.

Attest:
s/Cynthia S. Bennett
City Clerk

s/Jay MacDonald Hodges
Mayor

Approved as to form:
s/Franz Holscher, City Attorney



PUBLIC HEARING – OTHER:

ADOPT – RESOLUTION ORDERING THE CLOSURE & ABANDONMENT OF A PORTION OF WEST 2ND STREET

BACKGROUND & FINDINGS: The Washington City Council adopted a Resolution of Intent to close a portion of West Second, that portion of said street running West from Wilson Street to Plymouth Street (S.R. 1401) as shown on that plat entitled, “Closing a Portion of West Second Street Survey for City of Washington” by Mayo and Mayo Associate, P.A. dated July 5, 2016. The appropriate advertisement and publications have been completed. The adjoining property owner is the City of Washington and all parties have been notified.

Mayor Hodges opened the public hearing. There being no comments from the public, Mayor Hodges closed the public hearing.

By motion of Councilmember Pitt, seconded by Councilmember Brooks, Council adopted the Resolution ordering the closure and abandonment of portion of West 2nd Street as shown on the attached survey map.

A RESOLUTION ORDERING THE CLOSURE AND ABANDONMENT OF A PORTION OF WEST 2ND STREET

WHEREAS, on the 25th day of July 2016, the City Council (Council) of the City of Washington (City) directed the City Clerk (Clerk) to publish A Resolution Declaring the Intent of the City of Washington to Consider Closing and Abandoning a Portion of West Second Street running west from Wilson Street to Plymouth Street (S.R. 1401) (Resolution of Intent) in the Washington Daily News once each week for four successive weeks. Said Resolution of Intent advised the public that a public hearing would be conducted at 6:00 p.m. on this the 12th day of September, 2016 in the Council Chambers to consider the matter.

WHEREAS, said portion of West Second Street running west from Wilson Street to Plymouth Street (S.R. 1401) under consideration to be closed and abandoned is more particularly described as follows.

ALL of that area labeled “West Second Street to be Closed”, as shown on that plat entitled “Closing a Portion of West Second Street Survey for City of Washington” by Mayo and Mayo Associates, P.A. dated July 5, 2016 and recorded in Plat Cabinet _____, Slide _____, Beaufort County Registry,

to which plat reference is herein made for a more complete and accurate description.

WHEREAS, on the 25th day of July 2016, the Council also directed the Clerk to provide, by registered or certified mail, a copy of the Resolution of Intent to all persons who own property that abuts said portion of West Second Street running west from Wilson Street to Plymouth Street (S.R. 1401), as shown on the county tax records, and the Clerk has advised the Council that the Clerk has done the same.

WHEREAS, the Clerk has also advised the Council that adequate notices were posted on said portion of West Second Street running west from Wilson Street to Plymouth Street (S.R. 1401) as required by North Carolina General Statute § 160A-299.

WHEREAS, the Council has provided a full and complete opportunity for all interested persons to appear and register any objections that they might have with respect to the potential closure and abandonment of said portion of West Second Street running west from Wilson Street to Plymouth Street (S.R. 1401) during the public hearing held this the 12th day of September, 2016.

WHEREAS, after a full and complete consideration of the matter, it now appears to the satisfaction of the Council that the closure and abandonment of said portion of West Second Street running west from Wilson Street to Plymouth Street (S.R. 1401) are not detrimental to the property rights of any individual or contrary to the public interest, and that no person who owns property that abuts or is in the vicinity of said portion of West Second Street running west from Wilson Street to Plymouth Street (S.R. 1401) will be deprived of a reasonable means of ingress and egress to their property as a result of said closure and abandonment.

NOW THEREFORE BE IT RESOLVED, said portion of West Second Street running west from Wilson Street to Plymouth Street (S.R. 1401) is hereby ordered closed and abandoned, and all right, title and interest that may be vested in the public to said area for street is hereby released and shall be conclusively presumed to be vested in those persons or entities owning lots or parcels of land adjacent thereto in accordance with the provisions of North Carolina General Statute § 160A-299.

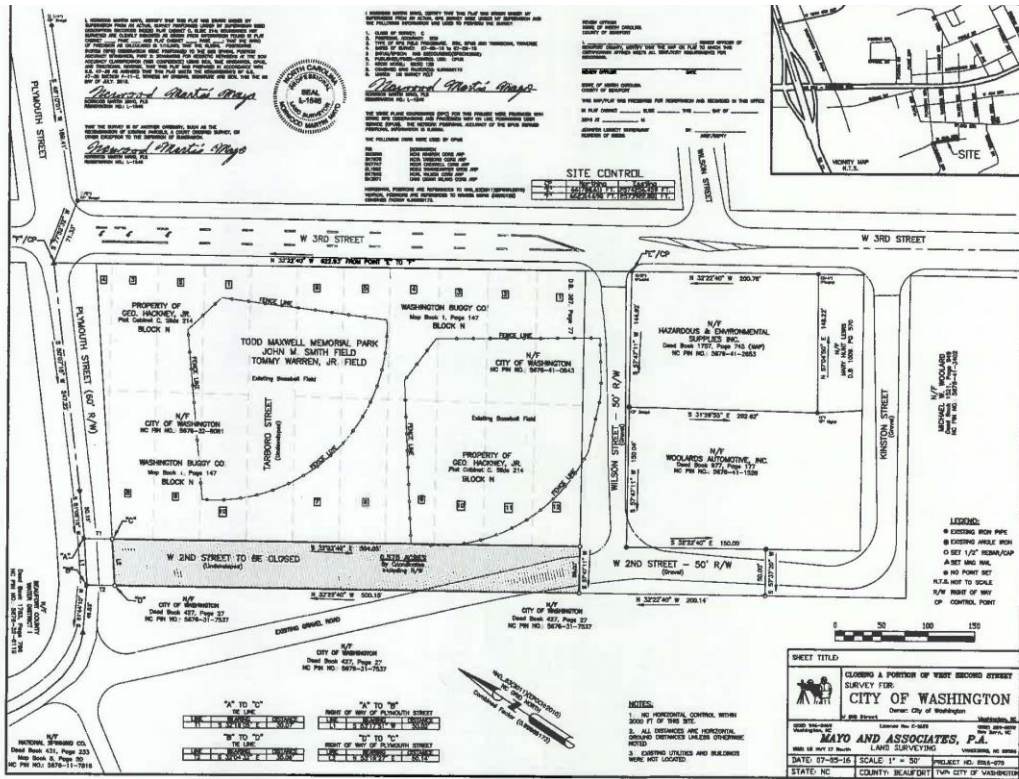
The Clerk is hereby ordered and directed to file in the Office of the Register of Deeds of Beaufort County a certified copy of this Resolution and Order.

Adopted this the 12th day of September, 2016.

Attest:

s/Cynthia S. Bennett
City Clerk

s/Jay MacDonald Hodges
Mayor



APPROVE – TREE TRIMMING PURCHASE ORDER

Jeff Clark, Electric Director explained that we may be able to get a better price if we go out for three year bids in the future. Bobby Roberson explained the funds will pay for two crews for 12 months and possibly a third crew for an additional 4 months. Jeff Clark said we are doing herbicide in-house.

By motion of Councilmember Beeman, seconded by Mayor Pro tem Finnerty, Council approved a \$450,000 P.O. to John Lucas Tree Expert Co. to provide tree trimming services from August 2016 through June 2017.

	Asplundh	Davey	Lucas
Foreman	30.50	35.19	31.32
Climber	24.00	31.28	26.50
Groundman	22.50	23.46	22.10
Bucket	25.90	23.00	21.90
Disc Chipper-Large	13.25	12.81	9.00
Disc Chipper-Small	8.53	8.45	5.48
Total per hour	124.68	134.19	116.30

AUTHORIZE – CHIEF FINANCIAL OFFICER TO EXECUTE THE INVOICE CLOUD AGREEMENT

BACKGROUND AND FINDINGS: In conjunction with the financial and CIS software implementations we will be upgrading our various paperless payment portals for utility and other accounts receivable at a cost comparable to today's.

Councilmember Mercer inquired if this is in addition to or complementing our new software package. Matt Rauschenbach explained this replaces some existing outside services at no additional cost and compliments the new software at no additional cost. We will postpone implementation until the new utility software is installed. Mr. Rauschenbach explained the new financial software hopefully will be installed by January and utilities software by this time next year.

By motion of Councilmember Beeman, seconded by Councilmember Brooks, Council authorized Matt Rauschenbach to execute the necessary documents to execute the Invoice Cloud Agreement.

ANY OTHER ITEMS FROM CITY MANAGER: NONE

ANY OTHER BUSINESS FROM THE MAYOR OR OTHER MEMBERS OF COUNCIL:

Councilmember Mercer reviewed the updates from the last power agency rate meeting. He continued by discussing the power costs over the last twelve months. He requested a discussion on the October agenda to discuss implementing rate changes presented by Booth & Associates that would go into effect January 2017. Mr. Roberson noted that staff prepared the budget in good faith and would rather take this up in budget discussions and have the reduction effect July 1 2017. Councilmember Mercer stated that to cover the rate reduction we could reduce the Electric Fund transfer as well as the Rate Stabilization Fund.

CLOSED SESSION: UNDER NCGS § 143-318.11 (A)(3) ATTORNEY/CLIENT PRIVILEGE; (A)(1) DISCLOSURE OF CONFIDENTIAL INFORMATION AND 143-318.10 (E) PUBLIC RECORDS ACT AND (a)(6) Personnel

By motion of Councilmember Pitt, seconded by Councilmember Brooks, Council agreed to enter into closed session at 6:15pm under NCGS § 143-318.11(a)(3) Attorney/Client Privilege; (A)(1) Disclosure of Confidential Information and 143-318.10 (E) Public Records Act and (A)(6) Personnel

By motion of Councilmember Pitt, seconded by Mayor Pro tem Finnerty, Council agreed to come out of closed session at 7:15pm.

REMINDER:

Ethics training at BCCC on September 20th.

ADJOURN:

By motion of Councilman Pitt, seconded by Councilman Brooks, Council adjourned the meeting at 7:15pm until Monday, September 26, 2016 at 5:30 pm, in the Council Chambers.

Cynthia S. Bennett, MMC
City Clerk